

## Recipients of living benefits

For recipients of

- **Citizen's income** according to SGB II
- **Basic income support in old age and in the event of reduced earning capacity** according to SGB XII
- **Assistance with living costs** according to SGB XII
- **Asylum seekers' benefits:** according to AsylbLG

the following shall apply:

In principle, there is a claim to consideration of the accommodation and heating costs in the actual amount, insofar as these are reasonable.

### Increases in advance instalments:

These shall generally be paid.

No separate application necessary, submission of the instalment statement is sufficient.

### Heating cost supplementary payment:

Can be taken into account as a need in the month in which it is due.

- No separate application necessary, submission of the heating costs supplementary payment is sufficient.
- If a one-off heating allowance was granted in the month of application, this will reduce the need.

### Debts due to heating costs:

- In principle, only possible as a loan if loss of accommodation or a comparable emergency situation (e.g. cessation of gas supply) is imminent and all self-help options have already been exhausted.
- Any assets that may have been set aside are to be used.

Responsibility:

For recipients of

- Claims according to SGB II: Job Centre

- Claims according to SGBX II: District Social Welfare Office
- Benefits under the Asylum Seekers' Benefits Act: Office for Migration and Integration

## Receipts of housing benefits

### Increases in advance instalments:

Since the housing benefit reform that came into force on 1 January 2023, heating costs are now taken into account in the housing benefit with a permanent heating cost component. This is provided in the form of a lump sum (graded according to the number of household members) as a supplement to the rent to be taken into account in the housing benefit calculation. The actual amount of the instalment payments is irrelevant.

Families who have not met the requirements so far may now be entitled to child supplement in addition to housing benefit due to the increased heating costs.

### Heating cost supplementary payment:

To compensate for possible back payments, a one-off heating cost subsidy was paid to all housing benefit recipients in September 2022.

Eligible persons who received housing benefit for at least 1 month in the period from September to December 2022 will receive a second heating allowance in April 2023.

Responsibility:

- Housing benefit: Singen Housing Benefit Authority
- Child allowance: Family Funding Office

If the increased costs cannot be paid despite housing benefit with heating cost subsidy or heating cost component, a possible current benefit claim can be checked at the Job Centre or at the district social welfare office (at the same time, the decision of the housing benefit authority shall become invalid). A complete application for benefits is required for this.

If necessary, aid can also be applied for for one-off fuel procurement costs.

Responsibility:

- For persons in work: Job Centre
- For persons who are of retirement age or incapacitated for work: District Social Welfare Office

## Persons in work

who are not receiving current claims according to SGB II or WoGG

### Increases in advance instalments:

There may be a current claim to top-up benefits under SGB II **or** a monthly housing benefit claim if the other eligibility requirements are met. The benefits must be applied for in the regular way.

### Heating cost supplementary payment:

Persons capable of gainful employment who have not received any current social benefits so far may also be entitled to a (pro-rata) payment of supplementary payments from heating cost statements or one-off costs for fuel procurement (e.g. filling the oil tank) if they cannot cover the heating costs from their income.

**You may then be entitled to top-up benefits from the Job Centre for this month.**

- Main application required.
- If a one-off heating allowance was granted in the month of application, this will reduce the need.
- Any assets that may have been set aside are to be used.

### **Important!**

The application must currently be submitted within 3 months after the heating cost supplementary payment is due!

They become debts after this period. These can only be taken over in the form of a loan if the outstanding debt threatens the loss of accommodation or a comparable emergency situation (e.g. discontinuation of the gas supply) and all self-help options have been exhausted.

Responsibility:

- Application for top-up benefits: Job Centre
- Application for a loan: District Social Welfare Office

- Application for housing benefit: Housing Benefit Authority

Persons who are of retirement age or incapacitated for work and are not receiving claims according to SGB XII or WoGG

The same possibilities apply as for employed persons. However, in these cases, the Job Centre or the housing benefit authority is responsible.

Persons in receipt of unemployment benefit I or sick pay and are not receiving social claims

The same possibilities apply as for employed persons. In these cases, the Job Centre or the housing benefit authority is responsible.

Pupils, apprentices or students

Pupils who receive a student grant and trainees can also receive supplementary benefits. Students have such an entitlement only if they live in their parents' household. However, students living in their own household can also make claims in special "hardship cases". The Job Centre is responsible.

Further information can be found at:  
[WWW.ENERGIE-HILFE.ORG](http://WWW.ENERGIE-HILFE.ORG)

Template applications are also available here.

## Important contact data:

### District of Constance Job Centre

Singen Office, Maggistr. 7, 78224 Singen

Telephone: 07531 36336-0

Applications can be made at [www.jobcenter-digital.de](http://www.jobcenter-digital.de).

Appointments for submitting applications at the offices can be booked at:

<https://www.jobcenter-kn.de/>

### Constance District Social Welfare Office

Benediktinerplatz 1, 78467 Constance

Telephone: 07531 800-1611

E-mail: [Sozialamt@LRAKN.de](mailto:Sozialamt@LRAKN.de)

### Housing Benefit Authority

Municipality of Singen, Social Services

Julius-Bührer-Str. 2 (DAS 2), 78224 Singen

Telephone: 07731 85-543

E-mail: [wohngeldbehoerde@singen.de](mailto:wohngeldbehoerde@singen.de)

### Office for Migration and Integration

Benediktinerplatz 1, 78467 Constance

Telephone: 07531 800-1160

E-mail: [AMI-Leistungen@LRAKN.de](mailto:AMI-Leistungen@LRAKN.de)

### Family Funding Office Baden-Württemberg East

Schützenstr. 69, 88212 Ravensburg

Telephone: 0800 4555530

E-mail: [Familienkasse-Baden-Wuerttemberg-Ost@arbeitsagentur.de](mailto:Familienkasse-Baden-Wuerttemberg-Ost@arbeitsagentur.de)

### AWO Social Advisory Service

Heinrich-Weber-Platz 2, 78224 Singen

Telephone: 07731 9580-35

E-mail: [arbeitslosenzentrum@awo-konstanz.de](mailto:arbeitslosenzentrum@awo-konstanz.de)

### AWO Social Advisory Service South

im Siedlerheim, Worblinger Str. 67, 78224 Singen

Telephone: 07731 9115399

E-mail: [sozialberatung-sued@awo-konstanz.de](mailto:sozialberatung-sued@awo-konstanz.de)

### Caritas Social Service – CSD

Worblinger Str. 14, 78224 Singen

Telephone: 07731 96970-223

E-mail: [hagel@caritas-singen-hegau.de](mailto:hagel@caritas-singen-hegau.de)

### Singen Food Bank – "Tafel-Wegweiserin"

Heinrich-Weber-Platz 2, 78224 Singen

Telephone: 07731 183310

[info@tafel-singen.de](mailto:info@tafel-singen.de)



Network *Singener Wegweiser\*innen*

# What should I do

if I can't pay my heating cost instalment or the supplementary payment?

Options for payment of heating costs

**SINGEN**   
*Soziale Leistungen*

